

file

9 September 1960

MEMORANDUM FOR THE RECORD

MEETING : Messrs [REDACTED] (CIA)

SUBJECT : Changing of Dates for (a) Submitting of Tax Checks
(b) Submitting of Tax Forms

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REFERENCE: Comptroller Instruction No. 34, dated 22 June 1959

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1. During an informal meeting between [REDACTED] agreement was made on dates for the filing of tax returns and tax forms as follows:
 - a. Preliminary Federal tax forms and transfer of money on 1 August 1960 instead of the scheduled date of 25 July 1960 as provided for in the referenced Comptroller Instruction.
 - b. Final tax forms to be submitted on 10th day of 2nd month following close of quarter instead of date provided for in reference.
 - c. [REDACTED] raised the point that this time delay could possibly eliminate the need for filing supplementary year end tax reports. Advised him I would refer this matter to [REDACTED]
2. This new schedule was made necessary because of a [REDACTED] Instruction issued in accordance with Treasury Department Circular No. 1045, dated 15 June 1960.
3. [REDACTED] of the Finance Division has been orally advised of this new schedule on this date and a confirming memorandum is being sent to him as of this date.
4. [REDACTED] requested that the State Taxes be submitted on regular routine schedule but that the Federal Taxes be transferred 1st and 10th day of second month following the close of tax quarter.
5. [REDACTED] as of 6 September 1960 indicated that there should be no change in schedule between Finance and Fiscal Division for delivery of checks.

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cc: [REDACTED]

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